

EUSGA, Inc.
Congress Meeting Minutes
Monday, September 11, 2017

I. Call to Order: 6:15 PM

II. Roll Call: (Absent)

A. Excused

1. Adam Amann

B. Unexcused

1. Paul Rodriques

2. Cody Light

3. Kyle Light

4. Peter Brady

5. Alexandria Mills

6. Daniel Rulander-Winger

III. Approval of Last Year's Minutes:

A. Motion to approve last year's minutes: Irons

B. Second: McCaskill

[For:10 Opposed:0 Abstentions:0]

****Motion Passes****

IV. Officer Reports:

A. President- Ja'Cobi Green

1. This Summer

a) Talked to Budget office about the year, direction of SGA, getting to know lisa and joelle.

b) Two conference calls with SGA e board 1: disc golf- give the rights to Dave Goodwill/University; 2:Triathlon-

c) Met with the BSGP

(1) **2018 Advocacy Day(s)**: Monday, April 2, and Tuesday, April 3, with departure from the East Wing Rotunda between 2-3PM. Please coordinate with your university governmental relations/university advancement person in identifying your university delegation for the event.

(2) **E-Board Selection**: Interested students reviewed their statements of intent (see attached). Please note, nominations are sought for the position of secretary. Additionally, Rachel Lawler, if selected vice-chair, would defer advocacy chair to another interested student.

(3) **Board of Governors' open student seat**: Three applications have been received. Interviews are expected to occur mid-August and submitted to governor's office thereafter in hopes of having student seated for October Board meeting.

(4) **Budget Update**: The Senate passed yesterday and sent to the House of Representatives legislation that provides revenue to fund the Fiscal Year 2017-18 state budget, Act 1A of 2017. The final affirmative votes on the revenue

component and accompanying code bills send the legislative package back to the House for a concurrence vote; the chamber has not yet indicated the next day on which it will convene in session for purposes of considering the Senate revenue package. If concurrence votes on changes made by the Senate are successful, the legislation would ultimately advance to the governor's desk for his consideration

(5) **Acting Chancellor:** Peter Garland

(6) **Report from Brian Swatt, student BOG member:** Brian updated the group on the [Strategic System Review](#) completed by NCHEMS, which was recently delivered to the Office of the Chancellor. The Board intends to pour over the report and develop a best course of action. He also informed the group of the 3.5 percent tuition increase recently approved by the Board.

(7) **Dues:** Invoices in the amount of \$700 for 2017-18 dues will be sent. SGAs will not be invoiced for 2016-17 dues.

2. Summer Orientation Leader

3. Semester...

- Created a event list with things to do this semester
- Helped out the club rush and got about 40 signatures
 - Ruffled a refrigerator off
 - Winner: Aspen Bradford.
- Dr. Walker met with him twice since the start of the semester both about his EU experience plan.
- Met with Erika Pfaff, Olivia Franchock, and Caleb Richerson about hurricane relief drive.. What donations, when/where, who to send the donations thru.
- Met with Provost (Dr. Hanna) about Hurricane relief, fall open house, Dinning.
- Worked highland games with Rachel, Matt, Caleb collecting clothes,soap, pet food ect...

B. Vice President- Craig Rodgers III

1. Borosync requests
2. Check signing
3. Attended e-board meetings and phone calls (disc Golf (abstained), triathlon club)
4. Attended meeting with President Walker and rest of E-Board
5. Looked through Christina's files and started to formulate plans for this year

C. Vice President of Finance- Matthew Russell

1. Before I left last school year:
 - a) I had two meetings: one with Mr. Sheppard, our supervisor, and another with Joelle and Lisa, our budget office.
 - b) The past and current E-Board had a transition meeting as to give their perspective on things
 - c) I reviewed the Tarrant and Wymer report for suggestions on how to improve
2. I attended an E-Board meeting this summer to discuss the future

3. I attended two phone conferences:
 - a) One to gift the new DISC GOLF Course
 - b) Two to correct a budgetary error
 4. I sent out a General Funds Communication Letter stating the General Funds is now open
 5. I attended the club rush table garnering many signatures
 6. I approved a CHAOS line item request.
 7. I denied a few yearly budgets whose balance equaled \$00.0
 8. I examined recorders to purchase for recording congress and committee meetings.
 9. I started a General Funds Excel to keep track of all changes in the General Funds Account
 10. I started designing a routine sheet for the next VP of Finance as sort of a training "program"
 11. I tried to contact the old Finance Committee for a future meeting.
 12. I attended President Walker Meeting
 13. I completed a very rough draft of the fiscal policy and sent it out to everyone
 14. I brought the VP of Student Interest several complaints about the food service on campus for him to investigate.
 15. I now have 6 General Funds Requests and 2 Line Items pending to be scheduled for finance committee.
 16. I attended the Highland Games for the hurricane item drive charity
 17. General Funds
 - a) The General Funds is totaling \$90,000.00
 - b) Only \$45,000.00 will be available the first semester and the remainder will be available the second semester
 - c) The E-Board is passed a General Funds Request for Triathlon Club for \$649.48 so the total amount of the General Funds Account is \$44,350.52
- D. Vice President of Procedure- Anjali Wright
1. Tri-club conference call
 2. Disc golf conference call
 3. Borosync training
 4. Approved position requests from EU clubs and organizations
 5. Approved renewal requests from EU clubs and organizations
 6. Signed checks
 7. Assisted a student with homecoming participation forms
 8. Assisted a student with filling out the new organization recognition form
 9. Reviewed Edinboro Film Series violations
 10. Relinquished all responsibilities for judicial review of BSUA/Alpha Phi Alpha's violations
- E. Vice President of Public Relations- Rachel Guzak
1. Updated the SGA website with current information
 2. Updated the SGA pamphlets and flyers with current information
 3. Spoke with Troy McCormick from the Legacy United Corporation about his availability to schedule campus events

4. Created a flyer for the hurricane relief donation drive and helped table during the Highland Games
 5. Managed SGA social media accounts
- F. Vice President of Records- Karla Salnoris
1. I hope you all had a great summer and I am very glad to have you all back!
 2. Participated in the two conference calls over the summer
 3. Ordered name plates for each executive board member
 4. Reviewed and interviewed a new congress member who will be sworn in tonight - Anthony Oliver
 5. Updated the white board with Rachel
 6. Approved Borosync requests
 7. Assisted with tabling during Highland Games
 8. Updated the congress application to online
 9. Attended Club Rush
 10. Emailed all the individuals from the list obtained from club rush
 - a) Attached the URL for Congress member applications
 - b) Extended an invitation to congress tonight
 11. Working on putting the interview questions onto borosync
 12. Updated the Borosync SGA page
 13. Starting to create Congress Binders and I will have them for you soon, hopefully next meeting
 14. Thank you all for dressing appropriately and formal
 15. Remember that attendance is mandatory and you must email me if you are going to miss with a valid excuse.
 16. Everyone needs to stay after congress to sign up for committees
- G. Director of Operations, Lisa Englert Report
1. Welcome to visit office and introduce yourself
 2. Over the summer
 - a) we had our annual audit
 - b) Worked on the budget - which was approved by Dr. Walker
 3. Trying to help each officer to get into their positions
 4. If you have any questions, feel free to stop by!
- H. University Supervisor, Mr. Sheppard - Report
1. Associate Vice President of the Financial Operations of the University and Director of Facility Management and Planning
 2. Worked with President Walker over the summer to get the budget approved and a final format
 3. Budget that congress approved and worked with President Walker to get it into a format for approval
 4. Saw a very severe dropoff of applications and deposits for the freshman class
 - a) Down about 500 students compared to last year
 - b) Worked to reduce the budget to about 10% to accommodate these changes
 5. On the 14th of this month, accounts will be frozen to know what the exact amounts.
 - a) Will know the final enrollment in the next two weeks

6. Dr. Walker wrote a letter to the e-board and is asking to share with all members of congress
 - a) Want to enhance student life
 - b) Want to have open forums and retreats
 - c) Make changes to the structure (ideas and thoughts)
 - Have elections for all the positions
 - Have multi year terms
 - Eliminate the entire general funds all together
 - d) Almost totally dissolved SGA last year, so therefore changes must be made this year
 - e) If you have any ideas on how to make the SGA stronger, please inform me!
 - f) Future cannot be the same as the past!

V. Committee Reports:

- A. Organizational Review Committee - Report
 1. No report
- B. Student Interest Committee - Report
 1. No report
- C. Finance Committee - Report
 1. No report
- D. Public Relations Committee - Report
 1. No report

VI. Old Business: None

VII. New Business:

- A. Welcome Back
 1. We are glad to have you back and hope your classes are going well!
- B. Congressman's Guide
 1. What is a motion:
 - a) _____
 2. Motion to _____ - Last name
 3. Move to _____ - Last Name
 4. Second - Last Name
 5. Motion to divide the question (for clarity)
 6. Point of privilege (to politely interrupt someone)
 - a) Example: Point of privilege- can you speak up?
 7. Committees
 - a) Try to be a part of the committees that require voting
 - Organizational review
 - Finance
- C. Dress Code
 1. No crop tops
 2. No leggings
 3. No yoga pants
 4. No sweatpants
 5. No sweatshirts, hoodies, crewnecks, spirit jerseys, etc.
 6. No jeans with holes
 7. No graphic t-shirts (long or short sleeve)

8. No hats
 9. No shoes without backs (ex. flip flops, crocs, slippers, etc.)
 10. No gym shorts
 11. No shorts of inappropriate length
- D. Hurricane Relief
1. Boxes are in the SGA room
 2. Accepting clothes, soaps, cleaning supplies, canned foods, shampoo, deodorant, socks
 3. Going on until next Friday
- E. Homecoming ad hoc committee
1. Do not replace actual committees
 2. Will be taken over by PR and Student Interest Committees
 3. Please bring all your ideas forwards
- F. Committee Sign up
1. Please sign up after congress
 2. Make sure you go to committees because you will need to sign a committee contract
 - a) If you miss 3 meetings it counts as a congress absence and a strike, if you get 3 strikes the EUSGA membership is up for review and you may lose your membership
 - b) So, therefore, please come to your committees!
 3. **The committee times are as follows:**
 Student Interest: Wednesdays at 4PM
 Finance: Fridays at 3PM
 Organizational Review: Thursdays at 4PM
 Public Relations: Thursdays at 3PM
- G. New Congress Member Induction - Anthony Oliver
- VIII. Announcements/Comments/Questions:
- A. Come up to the front if you are interested in joining EUSGA
 - B. If you sign up for Finance committee, please talk to Matt after congress
 - C. Current Congress Members: please try to sit at the front and together to look like a unified body
 - D. Icebreaker: Everyone stand up and say your name, major, and year!
- IX. Adjournment:
- A. *Motion for adjournment at 6:58 PM - McCaskill*
 - B. *Second - Pfaff*
- [For:11 Opposed:0 Abstentions:0]*

****Motion Passes****

Respectfully Submitted,



Karla Salnoris,

EUSGA, Inc. Vice President of Records