

EUSGA, Inc.  
Congress Meeting Minutes  
Monday, October 9, 2017

I. Call to Order: 6:18 PM

II. Roll Call: (Absent)

A. Absent

1. Excused
2. Unexcused
  - a) Meairra McCaskill
  - b) Alize Cherry
  - c) Ahazi Irons
  - d) Kylene Wilson

B. Present

1. Brandon Washburn
2. Olivia Franchock
3. Erika Pfaff
4. Kiaunna Patterson
5. Elorm Attor
6. Kyle Hurysz
7. Aspen Bradford

III. Approval of Last Week's Minutes:

*A. Motion to approve last week's minutes- Franchock*

*B. Second: Pfaff*

*[For:7 Opposed:0 Abstentions:0 ]*

**\*\*Motion Passes\*\***

IV. Officer Reports:

A. President- Ja'Cobi Green

1. Signed checks
2. Chaired a judicial review meeting for Alpha Phi Alpha and BSUA
3. Finished reading through the constitution and started edits on Fiscal Procedures.
4. Had a meeting with a potential congress member
5. Had a meeting with Ahazi and Aliza about Homecoming.
6. Had my first meeting with the dean of student search committee
7. Reached out to Texas A&M and Micah about guidelines and agendas for the big event.
8. Reached out to Res-life for communication with students.

B. Vice President- Craig Rodgers III

1. Signing checks
2. Borosync requests
3. Discussed caps with Matt to gain a better understanding of them
4. Formulated a plan for future committee meetings (what and when)

- C. Vice President of Finance- Matthew Russell
  - 1. No report
- D. Vice President of Procedure- Anjali Wright
  - 1. Lunch with the dean of students
  - 2. First monthly organization and club meeting -
    - a) First hour about 25 people came
    - b) Second hour about 20 people came
  - 3. Approved Renewal Request
  - 4. Approved Position Request
  - 5. Went to a hearing
  - 6. Signed checks
  - 7. Amendment Revision and Acceptance
- E. Vice President of Public Relations- Rachel Guzak
  - 1. Created a flyer for SGA's Bears to Build event
  - 2. Created cards with instructions on how to access the EUSGA application on Borosync
    - a) To be given out when tabling, at events, etc.
  - 3. Updated the whiteboard
  - 4. Updated the Congress Minutes page on [edinborosga.com](http://edinborosga.com)
  - 5. In the process of researching local seamstresses to repair MacCato
    - a) The mascot's eyes are loose and its knee is torn
  - 6. Researched the Big Event from past years at Edinboro and at other universities with Ja'Cobi
- F. Vice President of Records- Karla Salnoris
  - 1. Borosync Requests
  - 2. Worked on the minutes
  - 3. Signed EUSGA up for Edinboro Care Buckets
  - 4. Created an attendance sheet on Google Drive
  - 5. Attended Organizational Review committee to discuss and answer any questions about the attendance amendment Anjali and I have been working one.
  - 6. Ordered T-shirts at R&S Sport
- G. Director of Operations, Lisa Englert- Report
  - 1. This week I am meeting with our auditors to go over our audit report.
  - 2. Joelle has been calculating the budgets to restore them by [approx] 5% (per Eric's report a few weeks ago). We will not be adding funds back to budgets whose sole purpose has concluded (Example: Potterfest. The events associated with Potterfest are over). Once the numbers are complete and we have drafted a message with Matt to send to organizations, we will notify groups of their increase and assign their budgets accordingly in both BoroSync and our accounting software. We anticipate this being done early next week.
  - 3. If anyone is ever interested in learning what we do in our office, please reach out to me. We would be glad to educate you!
- H. University Supervisor, Mr. Sheppard - Report
  - 1. Not present - on vacation

V. Committee Reports:

- A. Organizational Review Committee - Report
    - 1. Amendment revision and approval
    - 2. Policy revisions
      - a) Congressmen are being allowed to come in and help e-board make revisions to the constitution, by-laws, and fiscal policies
    - 3. Addition of new committee member - Aspen
  - B. Student Interest Committee - Report
    - 1. Had an introductory meeting with Carly (my one member) to discuss events, plans, and expectations within the committee.
  - C. Finance Committee - Report
    - 1. No report
      - a) (did not meet quorum, so no meeting)
  - D. Public Relations Committee - Report
    - 1. Discussed how to improve the Congress summary videos
    - 2. Planned to table at the library either this Thursday or the next
    - 3. Discussed better advertising techniques
- VI. Old Business:
- A. None
- VII. New Business:
- A. Metals Clubs
    - 1. Visiting Artist - Catie Sellers
    - 2. Friday and Saturday November 10 and 11
    - 3. Last visiting artist - Anya Kivarkis
      - a) Very successful
    - 4. Gas from Baltimore, MD: \$95 (2 days)
    - 5. Hotel: \$178 for two nights
    - 6. Presentation: \$600
    - 7. Food: \$50
    - 8. Total: \$923
    - 9. Estimated about 30 students and open to anyone, pulling from other universities as well
    - 10. *Motion to allot Metals Club \$897.78- Pfaff*
    - 11. *Second: Franchock*
      - a) *CAPS total*
        - (1) *Gas: \$91.78*
        - (2) *Hotel: \$166.00*
        - (3) *Food: \$40.00*
- (7-0-0)
- \*\*Motion Passes\*\***
- B. Business and Economics Club
    - 1. There was not a representative present
  - C. EUSGA
    - 1. Bears to build
      - a) Stuff their own teddy bear, receive a certificate, and the bear has an Edinboro Shirt
    - 2. Thursday, October 19 7PM-9PM in the SGA office
    - 3. 200 bears total
      - a) 50 black bears, 50 dragons, 50 lions, and 50 wolves

- b) It was a hit last year and we only had 100 bears and they ran out so we wanted to order 200 this time
      - 4. Fun way to celebrate Halloween and promote EUSGA
      - 5. There will not be any employees and will be asking committee and congress to help
      - 6. How much money is in the promotional budget: \$1,000
        - a) Planning on using some of the budget to send the Hurricane Relief
      - 7. Total request: \$2,400
      - 8. *Motion to allot EUSGA \$2,400 - Franchock*
      - 9. *Second: Washburn*  
*(7-0-0)*
- \*\*Motion Passes\*\***
- D. CAPS
    - 1. CAPS paper is inside your binder
    - 2. Way to keep everything in order and each student is represented fairly
    - 3. Try to keep CAPS in mind
    - 4. General funds was split in half this year, \$45,000 this semester and \$45,000 next semester
    - 5. General funds is at \$29,995.89 this semester
    - 6. Need to make sure if the request is beneficial to the university, student body, how many people are going, if any graduate students are involved
  - E. Contact Information
    - 1. Stop and give Karla your phone number
  - F. Contracts
    - 1. Make sure have signed your committee contracts
  - G. Code of Ethics
    - 1. Read the code of ethics in your binders
    - 2. Bring your binders next week and make sure you sign it
- VIII. Announcements/Comments/Questions:
- A. Next congress in Pogue 310
- IX. Adjournment:
- A. *Motion for adjournment at 6:48 PM - Franchock*
  - B. *Second - Pfaff*
- [For:7 Opposed:0 Abstentions:0 ]*

**\*\*Motion Passes\*\***

Respectfully Submitted,



Karla Salnoris,  
EUSGA, Inc. Vice President of Records